

**Nevada Public Agency Insurance Pool
Public Agency Compensation Trust**

201 South Roop, Suite 102
Carson City, Nevada 89701-4779
Toll Free: (877) 883-7665
Telephone: (775) 885-7475

**NOTICE OF MEETING AND AGENDA FOR THE
ENTERPRISE RISK MANAGEMENT COMMITTEE OF
NEVADA PUBLIC AGENCY INSURANCE POOL AND PUBLIC AGENCY COMPENSATION TRUST**

DATE: Tuesday, February 11, 2025

TIME: 9:00 A.M. to 11:00 A.M.

LOCATION:

(1) In-person: City of Winnemucca Council Chambers, 90 West 4th St., Winnemucca, NV 89445

(2) Online (Zoom Meeting):

<https://us02web.zoom.us/j/89369296984?pwd=uFyNTZFBRgnxU1DnJpqaTaRjrS6h7K.1&from=adon>

AGENDA

Notices:

- 1. Items on the agenda may be taken out of order**
- 2. Two or more items on the agenda may be combined for consideration**
- 3. Any item on the agenda may be removed or discussion may be delayed at any time**
- 4. The general Public Comment periods are limited to those items not listed on the agenda. Public Comment periods are devoted to comments by the general public, if any, and may include discussion of those comments; however, no action may be taken upon a matter raised under Public Comments until the matter itself has been included specifically on an agenda as an item upon which action may be taken. Public Comments are Limited to Three Minutes per Person.**
- 5. At the discretion of the Chair of the meeting, public comments on specific agenda items may be allowed, but must be limited to the specific agenda item.**
- 6. The Committee may prohibit public comment if the content of the comments is a topic that is not relevant to, or within the authority of the Committee, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers.**

- 1. Roll and Introductions**
- 2. Public Comment**

3. **FOR POSSIBLE ACTION:** Approval of the Minutes of Committee Meeting of October 22, 2024. [\(ATTACHMENT 1\)](#)
4. **FOR DISCUSSION:** Highlights/Happenings City of Winnemucca: Alicia Heizer.
5. **FOR DISCUSSION: Risk Management Activity Report**
 - a. **Webinars/Seminars/Training/Programs Since Last Meeting**
 - i. **Board Training**
 1. *Governance, Ethics, and Open Meeting Law, Sun Valley General Improvement District*; January 9, 2025.
 2. *Open Meeting Law, Elko County*; January 13, 2025.
 3. *POOL/PACT 101*, January 14, 2025.
 4. *Governance, Open Meeting Law, Fernley Swimming Pool District*; January 15, 2025.
 5. *Ethics, Open Meeting Law; City of Carlin*, January 22, 2025.
 6. *Board Orientation, Humboldt County*; January 27, 2025.
 7. *Governance, Ethics, and Open Meeting Law, Topaz Ranch Estates General Improvement District*; January 29, 2025.
 - ii. **Occupational Safety**
 1. *Portable Fire Extinguisher Training, Lincoln County School District*; January 28-30, 2025.
 2. *Portable Fire Extinguisher Training, Lincoln County*; January 29, 2025.
 3. *Safety Committee Development, Lincoln County School District*; January 29, 2025.
 - iii. **Cybersecurity**
 1. *Quarterly Cybersecurity Webinar*; December 17, 2024.
 - iv. **Law Enforcement**
 1. *Navigating the NRS 289 Minefield*; October 29, 2024 (HR Leadership Pre-Conference).
 2. *Nevada Detention Administrators Working Group (NDAWG)*; November 12, 2024.
 3. *Roll Call Webinar (Stops, Seizures, and OUD-MAT in Jails)*; November 19, 2024.
 4. *Roll Call Webinar (Report Writing and Quarterly Commissioner Inspections)*; February 4, 2025.
 - v. **School Safety**
 1. *OpenGate Setup, Use, and Troubleshooting Training (Humboldt County School District)*; December 2, 2024.
 2. *Nevada School Safety Workshop (School Safety Operations, Inc.)*; December 4-5, 2024.
 - vi. **Fire Services**
 1. *TargetSolutions Renewal*; December 2024.
 2. *Fit for Retirement Oversight Committee*; January 22, 2025.
 - b. **Upcoming Webinars/Seminars/Training**
 - i. *Portable Fire Extinguisher Training, Eighth Judicial District*; March 14, 2025.
 - ii. *AGRiP Governance Conference*; March 16-19, 2025.
 - c. **Enterprise Risk Management Excellence Program Report**
 - i. *ERMEP Status Report*.

1. Award Recipients: 6
2. New Applicants: Lyon County
3. Current Number of Applicants: 23
4. **ERM Committee Member Status Report:**

Entity	Member	Program Started	Status	Expires
Winnemucca	Alicia Heizer	Jan 2022	Pending	
IVGID	Curtis Truillo	Aug 2023	Pending	
Carson City School District	Ann Cyr		Complete	Sept 2026
Pershing County School District	Dan Murphy	June 2022	Pending	
East Fork Swimming Pool District	Shannon Harris		Complete	March 2026
Boulder City	Paul Sikora		Complete	Oct 2027
Town of Tonopah Library District	Joni Eastly	May 2024	Pending	

d. Nevada Risk Management Association

- i. January 21, 2025; presentation by Safety Consultation and Training Section of Nevada OSHA.
- ii. Next Meeting: April 1, 2025; Elko (tentative).

e. Nevada Detention Administrators Working Group

- i. Next Meeting: February 12, 2025; 9:00am; Yerington, NV hosted by Lyon County Sheriff Brad Pope.

f. Nevada Rural School District Collaborative

- i. Bureau of Justice Administration (BJA) FY25 STOP School Violence Program Notice of Funding Opportunity.

g. Nevada Association of Rural School Resource Officers

- i. Next Meeting: March 3, 2025, at 12:00pm; Winnemucca Police Department.

h. Risk Management Grant Program Report [\(ATTACHMENT 2\)](#)

- i. Budget
 1. POOL: \$500,000.00
 2. PACT: \$500,000.00
- ii. FY24/25
 1. RM Grants Funded: \$20,602.55
 2. RME Grants Funded: \$24,562.25
- iii. FY23/24
 1. RM Grants Funded: \$127,317.67
 2. RME Grants Funded: \$73,584.79

6. **FOR DISCUSSION:** Committee Member ideas, suggestions, or recommendations regarding POOL/PACT's ERM programs, services, and objectives?
7. **FOR DISCUSSION:** Enterprise Risk Management activities/projects Committee members are working on, both successes and challenges.
8. **FOR DISCUSSION:**
 - a. Date and location for next meeting.
9. **Public Comment**
10. **Adjournment**

This Agenda was posted at the following locations and at notice.nv.gov:

N.P.A.I.P.
201 S. Roop
Carson City, NV 89701

Carson City Courthouse
885 E. Musser Street
Carson City, NV 89701

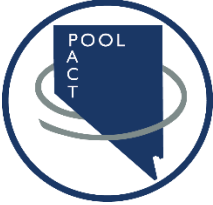
Eureka County Courthouse
10 S. Main Street
Eureka, NV 89316

Churchill County Courthouse
155 North Taylor Street
Fallon, NV 89406

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Nevada Public Agency Insurance Pool in writing at 201 S. Roop Street, Suite 102, Carson City, NV 89701-4790, or by calling (775) 885-7475 at least three working days prior to meeting.

ATTACHMENT 1



**Nevada Public Agency Insurance Pool
Public Agency Compensation Trust**

201 South Roop, Suite 102
Carson City, Nevada 89701-4779
Toll Free: (877) 883-7665
Telephone: (775) 885-7475

**MINUTES FOR THE
ENTERPRISE RISK MANAGEMENT COMMITTEE OF
NEVADA PUBLIC AGENCY INSURANCE POOL AND PUBLIC AGENCY COMPENSATION TRUST**

DATE: Tuesday, October 22, 2024

TIME: 9:00 A.M. to 11:00 A.M.

LOCATION:

(1) In-person: Boulder City Conference Room
401 California Ave. Boulder City NV 89005

(2) Online:
<https://us02web.zoom.us/j/82629145974?pwd=3JbGatg6uiO4PqdOoJaVJCl7EliUwu.1&from=addon> Meeting ID: 826 2914 5974 Passcode: 984791

Minutes*

- 1. Public Comment**
- 2. FOR POSSIBLE ACTION:** Approval of the Minutes of Committee Meeting of August 13, 2024.
The ERM Committee approved 8/13/24 Minutes.
- 3. FOR DISCUSSION:** Highlights/Happenings in Boulder City.
Paul Sikora provided a summary of highlights/happenings in Boulder City.
- 4. FOR DISCUSSION: Risk Management Activity Report**
 - a. Webinars/Seminars/Training/Programs Since Last Meeting**
 - i. Jarrod Hickman provided a summary of activities relating to: Enterprise Risk Management Conference, Occupational Safety, Fiscal Controls, Cybersecurity, Law Enforcement, Upcoming Webinars/Seminars/Training
 - b. Enterprise Risk Management Excellence Program Report**
 - i. Marshall Smith provided a summary of the status of members in ERMEP.
 - c. Nevada Risk Management Association and Nevada Detention Administrators Working Group**
 - i. Marshall Smith provided a summary of the NRMA. (Curtis Truillo to serve as President), and summary of NDAWG activities.
 - d. Risk Management Grant Program Report**
 - i. Jarrod Hickman provided a summary of financials relating to the Risk management Grant program.

5. FOR DISCUSSION AND POSSIBLE ACTION: Approval of Boulder City *Enterprise Risk Management Excellence Program Award*.

Marshall Smith provided a summary of the completion of each department and that Boulder City had successfully completed each section. The ERM Committee approved awarding Boulder City the Award.

6. FOR DISCUSSION AND POSSIBLE ACTION: 0269-RM-2023, Mineral County Grant application for FiAR Augmented Reality Fire Extinguisher Training System.

Jarrold Hickman provided staff with a summary of the grant. Chief Chris Lawrence, (Mineral County Fire Chief) appeared and explained how the training would benefit the county as well as regionally. The ERM Committee approved the grant.

7. FOR DISCUSSION AND POSSIBLE ACTION: 0284-RM-2024, Lander County School District application for enhancing district and campus security through additional surveillance cameras and exterior lighting.

Jarrold Hickman provided staff with a summary of the grant. Superintendent Russ Klien appeared and explained how security systems would benefit the district. The ERM Committee approved the grant.

8. FOR DISCUSSION: Committee Member ideas, suggestions, or recommendations regarding POOL/PACT's ERM programs, services, and objectives?

- a. No record maintained

9. FOR DISCUSSION: Enterprise Risk Management activities/projects Committee members are working on, both successes and challenges.

No record maintained.

10. FOR DISCUSSION:

- a. Staff to work with members to schedule next meeting.

11. Public Comment

No Public Comment

12. Adjournment

***(Note: original meeting notes could not be located. The following are Provisional Minutes. Please advise Marshall if additions or corrections are necessary and these Minutes will be amended.)**

ATTACHMENT 2

ENTERPRISE RISK MANAGEMENT GRANTS, FY24/25

Name	Organization Name	Approval Date	Amount Requested	Date Reimbursement Issued	Amount Reimbursed
0290-RM-2024 (Lion System for PFE Training)	White Pine County School District	9/18/2024	\$ 10,000.00		
0294-RM-2024 (Digital Radio Kits)	Lincoln County School District	9/18/2024	\$ 5,186.25	11/1/2024	\$ 5,186.25
0297-RM-2024 (Safer Schools Together Threat Assessment Pilot Project)	Pershing County School District	10/1/2024	\$ 3,750.00	10/16/2024	\$ 3,750.00
0284-RM-2024 (Surveillance and Security Lighting)	Lander County School District	10/22/2024	\$ 60,110.73		
0269-RM-2023 (FiAR AR Fire Extinguishing Tool)	Mineral County	10/22/2024	\$ 11,406.94		
0302-RM-2024 (Window Film)	Community Chest, Inc.	12/4/2024	\$ 6,294.98	1/16/2025	\$ 6,294.98
0303-RM-2024 (Color Coded Life Jackets)	Pershing County	12/5/2024	\$ 5,371.32		\$ 5,371.32
			\$ 102,120.22		\$ 20,602.55

ENTERPRISE RISK MANAGEMENT EDUCATION GRANTS, FY24/25

Name	Organization Name	Approval Date	Amount Requested	Date Reimbursement Issued	Amount Reimbursed
0380-RME-2024 (Certified Building Official - Reidenback)	Churchill County	7/1/2024	\$ 2,000.00	9/3/2024	\$ 2,000.00
0381-RME-2024 (SHRM Annual Conference - Trujillo)	Incline Village General Improvement District	7/16/2024	\$ 3,655.00		
0382-RME-2024 (POOL/PACT HR Conference)	Pershing County School District	7/22/2024	\$ 541.14	12/12/2024	\$ 515.14
0384-RME-2024 (ERM Conference)	Mineral County	8/8/2024	\$ 1,463.60	9/13/2024	\$ 1,243.05
0383-RME-2024 (ERM Conference)	Caliente, City of	8/15/2024	\$ 1,079.00	9/13/2024	\$ 350.84
0386-RME-2024 (ERM Conference - Dylan Frehner)	Lincoln County	8/20/2024	\$ 912.28	9/13/2024	\$ 912.28
0387-RME-2024 (POOL/PACT HR Conference)	Fernley, City of	8/26/2024	\$ 380.23	11/21/2024	\$ 415.02
0388-RME-2024 (ERM Conference - Keith Pearson)	Lincoln County	8/26/2024	\$ 848.11	10/8/2024	\$ 848.11
0389-RME-2024 (ERM Conference)	Churchill County	8/27/2024	\$ 640.50	9/13/2024	\$ 285.20
0393-RME-2024 (ERM Conference)	Pershing County School District	9/10/2024	\$ 313.11	9/13/2024	\$ 280.84
0395-RME-2024 (ERM Conference)	Lincoln County School District	9/13/2024	\$ 463.61	12/19/2024	\$ 463.61
0392-RME-2024 (Lifeguard Training Materials & Equipment)	Winnemucca, City of	9/18/2024	\$ 3,179.44	1/21/2025	\$ 2,714.23
0394-RME-2024 (Raptor Technologies School Safety Conference)	White Pine County School District	9/18/2024	\$ 8,575.00		
0396-RME-2024 (National Rec & Park Conference - Harris)	East Fork Swimming Pool District	9/20/2024	\$ 2,611.96	11/21/2024	\$ 3,527.56
0397-RME-2024 (National Park & Rec Conference - DesJardins)	East Fork Swimming Pool District	9/20/2024	\$ 2,797.98	11/21/2024	\$ 3,043.62
0398-RME-2024 (National Rec & Park Conference - Gross)	East Fork Swimming Pool District	9/20/2024	\$ 2,860.96	11/21/2024	\$ 531.94
0399-RME-2024 (National Rec & Park Conference - Biaggi)	East Fork Swimming Pool District	9/20/2024	\$ 2,620.96	11/21/2024	\$ 2,896.88
0404-RME-2024 (HR Conference)	Mineral County	10/3/2024	\$ 1,539.35	11/27/2024	\$ 966.31
0407-RME-2024 (Nevada School Safety Workshop)	Elko County School District	10/30/2024	\$ 1,440.00		
0406-RME-2024 (Nevada School Safety Workshop)	Lincoln County School District	11/15/2024	\$ 5,100.00	12/19/2024	\$ 1,951.60
0409-RME-2024 (Nevada School Safety Workshop)	Nye County School District	11/15/2024	\$ 3,626.67		
0410-RME-2024 (OSHA Training)	Minden-Gardnerville Sanitation District	11/18/2024	\$ 1,076.00	11/27/2024	\$ 1,196.00
0411-RME-2024 (OpenGate Training)	Humboldt County School District	11/27/2024	\$ 3,000.00		
0412-RME-2024 (Nevada School Safety Workshop)	Mineral County	12/9/2024	\$ 550.00	12/12/2024	\$ 420.02
0413-RME-2024 (SANS Classes)	Eureka County	12/10/2024	\$ 6,000.00		
0408-RME-2024 (CIT International Support Training for 911)	Pershing County	12/17/2024	\$ 1,250.00		
0414-RME-2024 (Emergency Dispatch Training)	Pershing County	12/17/2024	\$ 2,780.00		
0415-RME-2025 (NASRO Conference)	Winnemucca, City of	1/28/2025	\$ 2,543.80		
			\$ 63,848.70		\$ 24,562.25

ENTERPRISE RISK MANAGEMENT GRANTS, FY23/24

Name	Organization Name	Approval Date	Amount Requested	Date Reimbursement Issued	Amount Reimbursed
0266-RM-2023 (Security Upgrades)	Community Chest, Inc.	7/7/2023	\$ 7,500.00	11/22/2023	\$ 6,164.18
0245-RM-2023 (updated CPR devices and Stop the Bleed Kits)	Elko County School District	7/13/2023	\$ 20,493.00	12/4/2023	\$ 20,493.00
0275-RM-2023 (Life Vests)	Winnemucca, City of	8/8/2023	\$ 4,632.15	11/3/2023	\$ 5,016.33
0253-RM-2023 (Surveillance System at Facilities Yard)	Palomino Valley General Improvement District	10/5/2023	\$ 5,991.78	1/16/2024	\$ 5,991.78
0278-RM-2023 (Acquisition of AED units)	Humboldt County School District	10/16/2023	\$ 23,214.43	1/19/2024	\$ 23,214.43
0272-RM-2023 (Acquisition of school bus radios)	Esmeralda County School District	10/20/2023	\$ 10,000.00	11/3/2023	\$ 8,876.25
0279-RM-2023 (Shatterproof Window Film)	Community Chest, Inc.	11/17/2023	\$ 5,250.00	1/29/2024	\$ 5,124.00
0282-RM-2023 (SCBA Air Compressor)	Pershing County	2/6/2024	\$ 36,750.00	5/10/2024	\$ 36,750.00
0286-RM-2024 (Resuscitator/AED units)	Elko, City of	2/15/2024	\$ 5,687.70	4/12/2024	\$ 5,687.70
0287-RM-2024 (Public Access Stair Project)	Pioche, Town of	5/16/2024	\$ 10,000.00	7/25/2024	\$ 10,000.00
			\$ 129,519.06		\$ 127,317.67

ENTERPRISE RISK MANAGEMENT EDUCATION GRANTS, FY23/24

Name	Organization Name	Approval Date	Amount Requested	Date Reimbursement Issued	Amount Reimbursed
0336-RME-2023 (Standard Response Protocol & Standard Reunification Method)	Carson City School District	7/24/2023	\$ 9,500.00	10/6/2023	\$ 9,500.00
0337-RME-2023 (POOL/PACT HR Conference)	Churchill County	8/24/2023	\$ 1,083.58	12/22/2023	\$ 1,083.58
0338-RME-2023 (Nevada School Safety Conference)	Churchill County School District	8/28/2023	\$ 3,239.80	9/25/2023	\$ 3,154.44
0340-RME-2023 (SHRM - Trujillo)	Incline Village General Improvement District	9/5/2023	\$ 3,745.00	7/19/2024	\$ 3,476.32
0341-RME-2023 (SHRM - Hoopes)	Incline Village General Improvement District	9/8/2023	\$ 3,180.00		
0344-RME-2023 (National Rec & Park Association Conference)	East Fork Swimming Pool District	10/5/2023	\$ 2,977.02	11/9/2023	\$ 3,015.90
0345-RME-2023 (National Rec & Park Association Conference)	East Fork Swimming Pool District	10/5/2023	\$ 2,977.02	11/9/2023	\$ 3,074.59
0346-RME-2023 (National Rec & Park Association Conference)	East Fork Swimming Pool District	10/5/2023	\$ 2,717.02	11/9/2023	\$ 2,810.90
0347-RME-2023 (POOL/PACT HR Conference)	Fernley, City of	10/5/2023	\$ 335.94	11/3/2023	\$ 478.24
0327-RME-2023 (POOL/PACT HR Conference)	Pershing County School District	10/26/2023	\$ 600.00	11/9/2023	\$ 499.35
0359-RME-2023 (World Aquatic Health Conference)	East Fork Swimming Pool District	11/7/2023	\$ 2,060.43	12/8/2023	\$ 549.30
0360-RME-2023 (World Aquatic Health Conference)	East Fork Swimming Pool District	11/7/2023	\$ 2,090.43	12/8/2023	\$ 549.30
0358-RME-2023 (SHRM Essentials of HR Conference)	Nye County School District	11/16/2023	\$ 5,600.00	1/16/2024	\$ 6,143.83
0361-RME-2023 (CCNA Certification)	Carson City School District	12/5/2023	\$ 300.00		
0362-RME-2023 (EduCode Training)	Churchill County	12/20/2023	\$ 2,000.00	3/29/2024	\$ 1,897.19
0363-RME-2023 (Association of Workplace Investigators Institute)	Lyon County	1/10/2024	\$ 7,000.00		
0364-RME-2024 (Adv. HR Rep Training)	Mt. Grant General Hospital	1/22/2024	\$ 566.70	3/22/2024	\$ 521.70
0367-RME-2024 (Emergency Medical Dispatcher)	Eureka County	2/15/2024	\$ 425.00	3/11/2024	\$ 425.00
0369-RME-2024 (NASRO Conference)	Winnemucca, City of	2/29/2024	\$ 8,447.22	8/19/2024	\$ 8,401.64
0334-RME-2023 (CPR and First Aid Trainers)	Lyon County School District	2/29/2024	\$ 9,900.00	5/10/2024	\$ 9,900.00
0371-RME-2024 (STN Expo)	Churchill County School District	3/27/2024	\$ 2,814.00	8/26/2024	\$ 2,783.06
0375-RME-2024 (On-Site Group CPR Training)	Eighth Judicial District Court	5/10/2024	\$ 5,374.00	9/13/2024	\$ 4,577.00
0372-RME-2024 (ASSP Conference)	Incline Village General Improvement District	5/14/2024	\$ 3,000.00	11/21/2024	\$ 2,248.45
0378-RME-2024 (Balanced Governance: Board Training)	Elko County School District	5/21/2024	\$ 4,500.00		\$ 4,500.00
0376-RME-2024 (CompTIA Network+ Securing Network Devices Training)	Eureka County	5/21/2024	\$ 1,997.50	6/28/2024	\$ 1,997.50
0377-RME-2024 (CompTIA Network+ Securing Network Devices Training)	Eureka County	5/21/2024	\$ 1,997.50	6/21/2024	\$ 1,997.50
			\$ 88,428.16		\$ 73,584.79